

Preamble

We, the members of JSC GAMERS, in order to form a more unified, mission-driven, and purpose-centered organization, do hereby establish this Constitution as the guiding instrument for our governance and operation.

Article I – Name

The name of this organization shall be JSC GAMERS.

Article II – Purpose

The purpose of JSC GAMERS is to organize gatherings where members can enjoy a variety of games together (including but not limited to board games, card games, video games, etc).

Article III – Membership

Section 1. Membership is open to NASA JSC civil servants, contractors, retirees, and the surrounding community. No more than 50% of the total membership may consist of non-NASA JSC affiliated community members, friends, and family (people who are not NASA JSC civil servants, contractors, or retirees) [NASA Exchange-JSC Clubs Program Manual Section 4.0]. To ensure this 50% limit is maintained, non-NASA JSC affiliated membership must be approved by club officers. All members must be 18 years of age or older.

Section 2. Active membership shall be conferred upon those who, in addition to meeting eligibility requirements, have paid their annual dues (see Article VII) and attended at least one JSC GAMERS club meeting in the past three months.

Section 3. Members who have paid their annual dues but have not attended a JSC GAMERS club meeting in the past three months will be considered inactive members. Inactive members are excluded from the active membership count. Active status can be regained by attending a JSC GAMERS club meeting during the same year in which membership dues were paid.

Article IV – Officers

Section 1. The officers shall be elected from among active members.

Section 2. The elected officers shall include:

- President
- Vice President
- Treasurer
- Secretary

Section 3. This Constitution may be amended to add more officers as needed. The addition of officer roles to this Constitution is still subject to Article XI – Amendments. The President may

appoint committee heads as needed, but committee heads shall not have direct access to club funds or accounts (including but not limited to email, social media, gaming profiles, etc).

Section 4. For the purposes of establishing the club, the founders may serve as an unelected executive committee. The first election shall be held within one year from club establishment.

Article V – Elections

Section 1. All officers shall be elected on or before December 1st of each year and shall serve 1-year terms starting on January 1st. Officers can be re-elected.

Section 2. Officers shall be elected by majority vote of active voting members (must be at least one-half of total active membership, see Section 3). In the event no candidate receives a majority, a runoff election shall be held between the top two candidates.

Section 3. Participation by one-half of the active membership is required for any election result to be valid.

Section 4. If an officer position is vacated mid-term or an officer is removed, the President (or Vice President if the President vacates or is removed) shall appoint a replacement subject to membership approval – simple majority of active membership present at the time of voting. No participation minimum is required. Voting must take place at the next meeting.

Article VI – Officer Duties

Section 1.

- The **President** shall preside at all meetings, represent the organization, and appoint committee chairs as needed. The President shall assist in and oversee all club matters. The President shall organize meeting dates, locations, and activities. The President shall conduct an annual survey of membership availability. The President shall organize the next election. The President shall maintain and review this Constitution annually.
- The **Vice President** shall support the President and assume duties in their absence or resignation.
- The **Treasurer** shall manage the financial transactions and records of the organization. The Treasurer shall complete an annual club financial report (see Article VII). The Treasurer should be the primary manager of membership due collection and any club fundraisers.
- The **Secretary** shall maintain accurate records of meetings, correspondence, and membership. The Secretary shall also be responsible for communicating meeting dates to members through club channels (ex: Discord or email) and non-members through their chosen method (recommend RoundUp). The Secretary should be the primary manager of club social media.

Article VII – Dues & Finances

Section 1. Membership dues shall be established by the first meeting of each year, collected annually, and determined by club officers.

Section 2. Payment must be made within one month of the first meeting to maintain active status.

Section 3. The organization shall finance its activities through dues and approved fundraising efforts. Dues and money collected through fundraising efforts can only be used for JSC GAMERS activities. Starport must approve fundraising efforts. (See Clubs Program manual for restrictions)

Section 4. A transparent club financial report shall be completed annually, tracking both inflows of money (including but not limited to membership dues and money from approved fundraising efforts) and costs (including but not limited to room reservations and food or goods for meetings).

Section 5. Any single expense over \$200 (single item or costs of a single event) must be approved by a simple majority vote from active members present at the time of voting. No participation minimum is required for this voting.

Article VIII – Meetings

Section 1. Regular meetings shall be held at least once a month at a location and time determined by the President.

Section 2. Special meetings may be called by the President or a majority of officers.

Section 3. Most club decisions will be made by officers. The President may choose to open club decision-making to voting by active members.

Section 4. All members are expected to abide by JSC GAMERS Code of Conduct at meetings.

Article IX – Disciplinary Action / Removal from Club / Membership Revocation

Section 1. Members may be removed from the club roster for conduct unbecoming of the organization. See the JSC GAMERS Code of Conduct appended to this Constitution.

Section 2. Removal requires a unanimous decision by all officers (all officers vote yes to the removal of the member).

Section 3. The removed member may submit two appeals. After their first appeal, their removal from the club shall be voted on by active membership, requiring a two-thirds majority vote. If the club votes for removal, the removed member may appeal again. Their removal from the

club shall then be adjudicated by Starport's Club Coordinator. At this stage, the Club Coordinator's decision is final (for this instance of alleged offense).

Section 4. There is no limit to the number of attempts to remove a member, but membership removal cannot be attempted again for an alleged offense that has been previously addressed through this process. (Protection from double jeopardy)

Article X – Removal from Office

Section 1. Any officer who fails to fulfill their duties or acts in a manner that undermines the organization may be subject to removal.

Section 2. A removal request must be submitted in writing by at least three active members.

Section 3. The officer requested for removal shall be notified and given an opportunity to respond before a vote is taken.

Section 4. A two-thirds (2/3) vote of the total active membership (includes those who abstain or submit no vote) is required for removal. This decision is final. There is no appeal process.

Section 5. If an officer is removed, the remaining officers must hold a vote for a replacement at the following meeting. See Article V, Section 4.

Article XI – Amendments

Section 1. Amendments to this Constitution may be proposed by any active member in writing. Proposed amendments are submitted to the President.

Section 2. The President can choose to recognize or reject a proposed amendment.

Section 3. Proposed amendments recognized by the President shall be discussed over at least two regular meetings before a vote.

Section 4. Amendments require a two-thirds (2/3) affirmative vote of the total active membership to be adopted.

Section 5. Final approval may be subject to any governing or advisory body, if applicable (likely Starport).

Article XII – Ratification

We, the undersigned members of JSC GAMERS, do hereby adopt this Constitution upon a three-fourths (3/4) affirmative vote of those present at its ratification meeting.

President Signature

Vice-President Signature

The NASA Exchange – JSC recognizes that this Constitution has been filed with Starport for record-keeping purposes. Receipt of this Constitution and signature on this Constitution by Starport does not convey or imply an endorsement or support of this Club, its expressed viewpoints, or its organizational structure by Starport or the Federal government.

Club Coordinator Signature

Starport Operations Manager Signature

JSC GAMERS Code of Conduct

1. Respect Everyone

- Treat all members, guests, and staff with kindness and courtesy.
- Discrimination, harassment, or hate speech based on race, gender, age, disability, religion, sexual orientation, or any other protected characteristic will not be tolerated.
- Respect differing skill levels, play styles, and preferences.

2. Play Fair

- Cheating, exploiting, or unsportsmanlike behavior is not allowed in any form.
- Honor the rules of each game and the spirit of friendly competition.
- Be a gracious winner and a respectful loser.

3. Create a Welcoming Space

- Encourage new members and help them feel included.
- Avoid gatekeeping or elitist attitudes.
- Use inclusive language and avoid offensive jokes or slurs.

4. Keep It Clean

- Clean up after yourself during and after meetings.
- Treat club property and venues with care and respect.

5. Be Mindful of Time and Space

- Make an effort to be punctual to meetings and events.
- Share game time fairly and rotate players when needed.
- Respect quiet zones or designated areas for different types of games.

6. Resolve Conflicts Constructively

- If a disagreement arises, handle it calmly and respectfully.
- If needed, seek help from a club officer to mediate or resolve the issue.
- Repeated disruptive behavior may result in disciplinary action, which may include removal from the club.

7. Follow the Rules

- Abide by this Code of Conduct, Starport's Code of Conduct, and the club's Constitution.
- Follow all NASA JSC and Starport policies, including safety and conduct guidelines.
- Report violations to a club officer or designated contact confidentially.

Final Note: JSC GAMERS is built on shared enthusiasm, mutual respect, and a love for games. Let's work together to make every gathering a positive, inclusive, and memorable experience.